

VILLAGE OF EAGLE REGULAR BOARD MEETING MINUTES

March 10, 2016

Unapproved

Call to Order/Open Meeting Law requirements:

President R. Spurrell called the meeting to order at 7:00pm, open meeting law requirements were confirmed as being met.

Roll Call: Present were Trustees G. Hein, J. Hoefakker, G. Scheff, L. Neuburg, J. Frisch, P. Jones and President R. Spurrell.

Pledge of Allegiance: Pledge of Allegiance was led by R. Spurrell.

Review/Approval of Minutes: Motion to approve the minutes from the Regular Village Board meeting held February 11, 2016 made by J. Frisch. Seconded by G. Scheff. Motion carried (6-0-1) G. Hein abstained.

Motion to approve the minutes from the Special Village Board meeting held jointly with the Town of Eagle Board on March 2, 2016 made by G. Hein. Seconded by J. Frisch. Motion carried (4-0-3) J. Hoefakker, L. Neuburg, G. Scheff abstained.

Review/Approval of Treasurer's Report, including regular monthly accounts payable and journal entry

log: Trustees reviewed the reports presented. Motion to approve the Treasurer's Report, regular monthly accounts payable, and journal entry log made by J. Frisch. Seconded by L. Neuburg. Motion carried unanimously (7-0).

Clerk's Report: Clerk C. Zindars announced that although the Village was short on ballots for the Spring Primary election, they did not run out. She also stated that the County Clerk had made preparations for a large turnout for the Spring Election and had sent a large supply of ballots, so no issues would arise for the Spring Election.

Citizen Comments/Concerns: no public comment

Announcements:

Chief Presiding Officer: R. Spurrell reads aloud a thank you card from C. Zindars to the Board for an arrangement sent to the funeral of her father in law.

Board Members: L. Neuburg gave recognition to Cpt. S. Lesniewski for his efforts planning a CPR class at St. Theresa's Church. She also recognized Sgt. G. Bruckner by stating that she received a positive letter from one of her instructors.

Fire Dept. Representative: B. Hein present, but nothing to report.

Eagle Business Association: no representative present, no report.

Police Dept. Representative: Cpt. S. Lesniewski announced a recent robbery at The Kettle and stated that the crime was still under investigation.

Library Director's Report: Library Director A. Chase gave a brief overview of the Annual Library Report, stated that she had completed her training and was recertified though the year 2020, and explained a process the library just went through of purging expire library cards from their system. She also gave a brief summary of upcoming programs planned through the library.

Consideration/Action regarding Operator's License application for Ashley Vickery: Motion to approve made by J. Frisch. Seconded by L. Neuburg. Motion carried unanimously (7-0)

Consideration/Action regarding Special Event Permit for Kettle Moraine Days: Motion to approve and waive the application fee made by L. Neuburg. Seconded by G. Scheff. Motion carried unanimously (7-0)

Consideration/Action regarding approval of additional poll workers for 2016-2017 elections, Glenna Gunderson, Stacey Tessmer: Motion made by L. Neuburg to approve both individuals as poll workers. Seconded by G. Scheff. Motion carried unanimously (7-0)

Consideration/Action to set Trick or Treat hours for 2016: Motion made by J. Frisch to set trick or treat hours for Saturday, October 29, 2016 from 4pm to 6pm. Seconded by G. Hein. Motion carried unanimously (7-0)

Consideration/Action regarding Land Lease for Well 3 and 4 property on Hwy LO: R. Spurrell explained that only one bid was submitted from Southwind Ranch Inc. of \$30.00 per acre. Motion made by G. Scheff to accept bid. Seconded by L. Neuburg. Motion carried unanimously (7-0)

Consideration/Action to purchase armed chairs for the Municipal Building: R. Spurrell stated that the committee had recommended that 10 chairs be ordered for use by seniors and the disabled. Motion made by L. Neuburg to purchase 10 chairs of the style presented by the Joint Municipal Committee. Seconded by J. Frisch. Motion carried unanimously (7-0).

Committee Reports/Action Items: (Information on discussion and action taken at previous meeting(s), future agenda items and upcoming scheduled meeting(s) :

a. Code & Ordinance

1. Consideration/Action regarding codification services for the Village – J. Frisch and L. Neuburg gave a presentation comparing the three companies who presented information to the code and ordinance committee. They compared initial cost, services, additional costs, maintenance costs, and ease of use. Trustee brought up concerns over the potential cost of legal fees with all companies. It was discussed that the majority of legal fees would be review after codification through MCO, as their legal team, not licensed in Wisconsin, could not work Wisconsin law. It was also brought up that legal review through any company would need to be done, none being intensely extensive. The fact that General Codes initial codification came in far above the others at \$9,600, it was determined that codification would most likely not be through General Code, the Board recognized that legal review from the Village Attorney would also be necessary. Discussion continued over the differences between Municode and MCO. Base price and time frame for codification for services were compared between the two, with Municode at a base price of \$7,950 for an 8 – 12 month completion estimate; and MCO at a base price of \$5,190 for a 1 – 2 month completion estimate. It was discussed and determined that legal review would be necessary from the Village attorney for either company, however, L. Neuburg explained that the majority of the legal work could be done using the attorney's law clerk and interns, decreasing the costs significantly. Motion made by L. Neuburg to approve initial codification through MCO. Seconded by G. Scheff. Motion carried unanimously (7-0).

b. Eagle Recreation Department – P. Jones stated the next meeting would be held March 14th at 5:30pm.

- c. **Fire & Building** – R. Spurrell stated that a joint board meeting with the Town of Eagle would most likely be scheduled in the near future to approve a new agreement for the Fire Commission, drafted by the Town Atty John Macy. He also stated that the HR Policy for the Fire Department was being reviewed. He also explained that after a review of the Fire Department's accounting system by a Quickbooks representative, it was determined that 2015 W2s needed to be corrected and reissued, and that the payroll system would be changed to payout every two weeks.
- d. **Library** – G. Hein had nothing to add to Library Director A. Chase's earlier comments.
- e. **Nature Trail** – J. Hoefakker indicated they had not had a meeting
- f. **Personnel & Finance** – R. Spurrell stated that no meeting had been held
- g. **Police & Licensing** –
 - 1. **Discussion/Action on format of March 14, 2016 informational meeting of Waukesha County Sheriff's Department and Eagle Police Department** – L. Neuburg asked that the trustees decide on a format for the meeting. It was decided that each department would be allotted a half hour for their presentation, then the floor would be open for questions residents to ask the departments.
- h. **Public Works & Property** – G. Scheff stated that no meeting was held.

Adjournment: Motion to adjourn made by J. Frisch. Seconded by G. Hein. Motion carried unanimously (7-0). Meeting adjourned at 8:34pm.